

# Be one who empowers billions.

**BUILD ON**

## Finance Student

Location: Raanana

Even the greatest were once beginners. It all started 40 years ago with two young bright minds (Bill Gates and Paul Allen) with a dream of empowering people with innovative creations, aiming to become one of the greatest and well-known companies in the world. With the transition towards the mobile first and cloud first world, in an industry that expects creative solutions and value creation, our job is to ensure that Microsoft leads the future, once again.

Are you willing to join us in our journey?

This is a Pre-internship / gatekeeping position at Microsoft Israel finance department. We are looking for Outstanding BA students (in their 1st or 2nd year) in Accounting / Finance / Management fields.

Responsibilities:

- Responsibility for the suppliers' process: working with the overseas accountancy, monthly payment process, monitoring of implementation, and controls on the implementation of timely payments.
- Monthly controls on internal processes: purchase orders, control of secondary accounts against principal accounts, guarantees, bank accounts.
- Working with internal control function and implementing controls in the organization.
- Monthly statutory payments process to the authorities (advance payments, VAT, National Insurance).
- Partner in the preparation of the statutory annual reports and includes working with an auditing CPA, auditing, issuing reports etc.
- Recording and auditing of monthly and quarterly provisions.

Availability: 50-60% position with availability for at least 2 full working days.

**To apply this position click [here](#)**