



**Position Opening**  
**Junior coordinator at president office**  
**Alpha Omega**

Alpha Omega “AO” [www.alphaomega-eng.com](http://www.alphaomega-eng.com) is a medical device company and a leading manufacturer of Microelectrode Recording equipment for Neurosurgery and Neuroscience research. AO product lines include several FDA approved medical devices for use in functional neurosurgery as well as a complete line of research equipment for neuroscience labs.

Alpha Omega is seeking to hire a **Junior coordinator at president office** to Work with the president and management to compile and implement company strategy and business development acting from AO Headquarters in Nazareth:

**Job Description & Responsibilities:**

- Assistance in building and implementing company business plan
- Assistance in implementing company vision and mission according to company values
- Assistance to the president to perform diligently and effectively his responsibilities

**Qualifications:**

- Bachelor’s degree or higher in Economics and Philosophy, or Neuroscience, Physics Engineering or life sciences background with MBA
- Excellent written and verbal communication skills
- Must have good management and business sense
- Team oriented, collaborative, good personal relationships
- Language: English – Native Speaker level

Suitable candidates shall submit their CV to: [hr@alphaomega-eng.com](mailto:hr@alphaomega-eng.com)